



West Oaks Farm Market South

Job Title:	Cook/Kitchen Coordinator	Job Category:	Agriculture
Department/Group:	Farm Market - South	Job Code/ Req#:	N/A
Location:	4305 Middle Road	Travel Required:	N/A
Level/Salary Range:	Dependent Upon Experience	Position Type:	Full Time—35-40 hours
HR Contact:	Levi Snapp/Joe Salyer	Date Posted:	4/5/2018
Will Train Applicant(s):	Experience Required	Posting Expires:	4/30/18
External Posting URL:	n/a		
Internal Posting URL:	n/a		

Applications Accepted By:

FAX OR EMAIL: SEND RESUMES TO

540-662-2710 or wofmarket@gmail.com
 Subject Line: Kitchen Manager—Resume

MAIL:

Levi Snapp
 West Oaks Farm Market South
 229 West Oaks Ln. Winchester, VA 22602

Job Description

ROLE AND RESPONSIBILITIES

35 to 40 Hours Per Week – Cook & Kitchen Coordinator to

- Cook/Bake items such as Soups, Pies, Hams, and others as needed to sell in Market and for Catered Events
- Coordinate Kitchen Inventory
- Place Supply Orders and Receive Goods as needed

QUALIFICATIONS AND EDUCATION REQUIREMENTS

Must be ServSafe Certified within 6 months of Job acceptance
 Prior Food Preparation/Service experience preferred
 Excellent Customer Service and Interpersonal skills required
 Must be flexible in job areas and schedule to accommodate for seasonal demands

PREFERRED SKILLS

Cook
 Inventory Management
 ABC Inventory Management

ADDITIONAL NOTES

Preliminary Work Schedule:
 M, W, F: 6am – 2pm
 Tu, Th: 10am – 6pm
 (Potential for Every Other Weekend with a day off during the week) – WEEKEND work is required.
 May need to be available for special events.